

Lake Superior Biathlon

Fundraising and Travel Support Policy

Last Revised: 18 October 2011

Lake Superior Biathlon Club offers a number of programs for athletes of all ages. Much of this support is only possible through Club fundraising activities and, as such, all Club members are encouraged to support Club fundraising efforts. The purpose of fundraising is to enable LSB programs to use this revenue towards biathlon related expenses.

1. Funding Sources

a. Product Sales

From time to time, the Club will make available to its member and the general public products, such as club apparel, to generate revenues.

b. Fundraising Activities

From time to time, as designated by the Board of Directors, club member are asked to participate in activities for the purpose to generate funds to support club activities and operational costs.

Athletes, or a member of their immediate family, who are seeking funding for travel support must attend, at a minimum, 2 such activities.

c. LSB Lottery License

Lake Superior Biathlon has been granted by the City of Thunder Bay a lottery license for the purpose of raising funds toward the support of youth sports programs only. This license allows Lake Superior Biathlon to actively raise these funds at the Thunder Bay Charity Bingo. Members who are of 14 years of age or older are encourage to participate in these events.

Athletes who are 18 years of age or younger and who are registered in either the Biathlon Bears or respective competitive program can receive funding from this category

Athletes, or a member of their immediate family, who are seeking funding for travel support must attend, at a minimum, 2 such activities.

2. Travel Support Funding Requirements

a. Coaches

- i. Be registered member of Lake Superior Biathlon and classified as coach with Biathlon Ontario
- ii. Must hold Community Coaching Gold (Trained) Level or higher.
- iii. Be designated by the Board of Directors as coach for an approved event.
- iv. Confirm that they accept the role of coach and agree to support athletes during an approved event.
- v. Commit to participate in club fundraising activities

b. Athletes

- i. Be 19 years of age or older
- ii. Be registered and paid up in a full in one of the clubs competitive program.
- iii. Actively participate in scheduled training practices.
- iv. Must not be carded under the Ontario Athlete Assistance Program (OAAP) or receive funding from other assistance programs. Athletes may apply for funding to the Board once their allocated funds from other sources have been depleted.
- v. Accumulate the required fundraising credits prior to the fundraising year-end.

c. Youth Athletes

- i. Be 18 years of age or younger
- ii. Be registered and paid up in a full in one of the clubs competitive or biathlon bears programs.
- iii. Actively participate in scheduled training practices.
- iv. Must not be carded under the Ontario Athlete Assistance Program (OAAP) or receive funding from other assistance programs. Athletes may apply for funding to the Board once their allocated funds from other sources have been depleted.
- v. Accumulate the required fundraising credits prior to the fundraising year-end.

d. Support Member

- i. Be a registered member with Lake Superior Biathlon and Biathlon Ontario.
- ii. Be designated by the Board of Director to assist the club in an approved event.

3. Travel support funding eligibility

- a. When an athlete or a member of their immediate family attends a fundraising event, they will earn one credit towards the athlete's funding eligibility.
- b. When an athlete earns five (5) credits, they become eligible to apply for travel support.
- c. Based on the number of credits accumulated throughout the competitive season and available funds to support this policy, the athlete can qualify to receive up to 50% of approved expenses. The funds allocated towards their travel support will be pro-rated according to their credits earned.

Accumulated Credit	Pro-rated Travel Support
10 or above	50 %
9	41 %
8	33 %
7	25 %
6	16 %

- d. At the end of each competition season, an athlete may apply for travel support by making a request to the Board of Directors and submitting an itemized list of expenses along with original receipts. The itemized list and receipts need to be submitted to the Club's Treasurer no later than April 30th of the competition year
- e. For coaches and support staff whom have been designated by the Board of Director to work/assist at an approved event only need to submit an itemized list of expenses and original receipts to the treasure for reimbursement.

4. Approved Events

- a. Once the competition lists have been published by different venues, the Board of Directors will publish a list of approved events in which travel support will be granted.

- b. Coaches should consult with their athletes to determine the races to which they will travel. In order to meet training objectives, certain races or events may be picked at the Club's discretion for group participation.
- c. Every effort will be made to see that each athlete travels to at least the minimum number of races to meet the criteria requirements for National Championships.

5. Qualifying Expenses

a. Coach

- i. Accommodations
- ii. Transportation
- iii. Meals (to a maximum of \$45/day)
- iv. Other qualifying expenses to support athletes during event.

b. Athlete and Support Members

- i. Accommodations
- ii. Transportation
- iii. Race Entry Fees
- iv. Coaching fees, if and only if, a club coach is not designated to attend an approved event to support the athlete.

6. Funding allocation

a. Youth Athletes.

- i. Funds to support youth athletes are to be withdrawn only from designated LSB Lottery Account as per the policies set by the lottery license.

b. Athletes

- i. Funds to support all other athletes will be on a case by case basis designated by the Board of Directors and only if the funds are available from the LSB General account to support this policy without affecting normal operations of the club.

c. Coaches and Support Staff

- i. Fund allocation from either the LSB General account or LSB Lottery account for the reimbursement of qualifying expenses to the coaches and support staff will be based on the ratio of athletes and youth athletes attending the approved event.

d. Priority of fund allocation is as follows:

- i. Coaches
- ii. Support Staff
- iii. Youth Athletes
- iv. Other Athletes